

ILLEGIB

Chief, Liaison Division, OCR

21 September 1955

ATTN :

Chief, Foreign Documents Division, OO

Transmittal of Documents between Captured Records Section, AGO, and FDD

REF : Telephone conversation between [redacted] FDD, 19 September 1955, same subject.

1. Confirming reference conversation, it is requested that steps be taken through proper channels to provide for direct transmittal of GMS documents between Captured Documents Section and FDD.

2. [redacted] FDD, will serve as document custodian for material drawn from the Captured Records Section, Federal Records Branch, AGO, for FDD operations. [redacted] will act as his alternate.

3. The project for which the material is needed will continue through FY-56 and perhaps longer.

4. Since 1 July 55 such material has been obtained as follows:

FDD linguists have made selection of 25 to 50 documents at the Captured Records Section (formerly GMS). Records Section has set these selections aside pending FDD requisitions for them. Upon receipt of the requisition via CIA Library, Records Section has transmitted the material to FDD via CIA Library.

5. The delay occasioned through the two-way handling by CIA Library is the factor which FDD would like eliminated. It is understood that CIA Library [redacted] has no objection to direct procurement by FDD, and that Captured Records Section is agreeable to the following procedure:

[redacted] will make selections at the Records Section in Alexandria; will fill out the required Records Section form identifying the documents by GMS number, and will sign for their receipt on loan; will transmit them directly to FDD, and upon completion of their exploitation, will return the documents direct to Records Section when more selections for requisition will be made to continue the operation without pause.

6. It is estimated that between 25 and 50 documents will comprise the average requisition list per selection trip.